Confidential



DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

Reference : S4/1

Enquiries : Mr. Moshidi K Contact Number : 083 603 4807

To : All Heads of Department: Limpopo Provincial Government

Subject : Extension of the closing date for Departmental Circular No.

08 and 10 of 2025: Advertisement of Posts

EXTENSION OF THE CLOSING DATE FOR DEPARTMENTAL CIRCULAR NO. 08 AND 10 OF 2025: LIMPOPO DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

Kindly note that the department has issued Departmental Circular No. 08 and 10 of 2025: Advertisement of posts with the closing date of 07 March 2025.

Applicants were permitted to apply for vacancies using an e-recruitment system website: https://erecruitment.limpopo.gov.za only. Due to the challenges encountered by applicants with the e-recruitment system, the department has decided to extend the closing date to allow manual or hand delivery applications to the following addresses:

Head office: Polokwane; Tompi Seleka College of Agriculture, Madzivhandila College of Agriculture; Mara Research Centre; Mokopane, Lephalale and Makhado Laboratory Services: The Head of Department, Limpopo Agriculture and Rural Development, Private Bag X9487, Polokwane 0700 or hand delivered to: Office 48, Temo Towers Floor 2, 67/69 Biccard Street, Polokwane, 0699.

Mopani District: The Director Mopani District Limpopo Agriculture and Rural Development, Private Bag X577, Giyani 0826 or hand delivered to: Old Parliamentary Building, Giyani 0826.

Waterberg District: The Director Waterberg District Limpopo Agriculture and Rural Development, Private Bag X1048, Modimolle 0510 or hand delivered to: NTK Building, Modimolle 0510.

Capricorn District: The Director: Capricorn District, Limpopo Agriculture and Rural Development, Private Bag X28, Chuenespoort 0745 or hand delivered to: Block 28 Next to Traffic Government offices

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Sekhukhune District: The Director: Sekhukhune District, Limpopo Agriculture and Rural Development, Private Bag X01, Chuenespoort, 0745 or hand delivered to: Block 27 Next to Traffic Government offices.

Vhembe District: The Director: Vhembe District, Limpopo Agriculture and Rural Development, Private Bag X2247, Sibasa 0970 or Physical address: Handed in at Makwarela Government offices.

The instructions below should be adhered to on the completion of the z83 application:

Applications should be submitted on the prescribed 2021 Z83 form obtainable from all Government Departments or can be downloaded from www.gov.za. Applicants must utilize the most recent Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulation, amended. failure to do SO will result in The z83 form must be fully completed, duly signed, dated, and initialed by the applicant. The following must be considered in relation to the completion of the new z83 form by the applicants: All the fields in Part A, Part C and Part D should be fully completed. In Part B, all fields must be completed in full except the following: South African applicants need not provide passport numbers. If an applicant responds "no" to the question 'Are you conducting business with the State or are you a Director of a Public or Private Company conducting business with the State?" then the answer to the next question "In the event that you are employed in the Public Service, will you immediately relinquish such business interests?" can be left blank or indicated as not applicable. A "not applicable" or blank response will be allowed on the question "if your profession or occupation requires official registration, provide date and particulars of registration", if you are not in possession of such registration. Noting there is limited space provided for Part E, F & G, applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. If the information required is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The guestion related to conditions that prevent re-appointment under Part F must be answered. The declaration should be completed and signed. The application must include only completed and signed Z83 form and A recently updated comprehensive CV (with detailed previous experience). Certified copies of Identity Document, Senior Certificate, and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the date of the interview date. The applicant may submit additional information separately where the space provided on z83 form is not sufficient. Applicants who apply for more than one position are requested to submit separate applications for each position they wish to apply

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for. Correspondence will be limited to short-listed candidates only due to the large number of applications we envisage to receive and if you have not heard from us within 90 days of the closing date, please accept that your application has been unsuccessful. However, should there be any dissatisfaction, applicants are hereby advised to, within 90 days, request reasons from the department for any administrative action which has adversely affected them in terms of section 5(1)(2) of the Promotion of Administrative Justice Act 3 of 2000. By virtue of applying, you are consenting that the department subject you to personnel suitability checks e.g. the verification of educational qualifications, previous experience, citizenship, reference checks, financial check, and security vetting. Candidates with foreign qualifications are advised to attach SAQA accreditation of their qualifications. Successful incumbents will be expected to sign a performance agreement within three months of the assumption of duty and be required to disclose their financial interest in accordance with the prescribed regulations. Failure to comply with the above requirements will result in the disqualification of the application. The employment decision shall be informed by the Employment Equity Plan of the Department. Note: Due to austerity measures, the department will not carry any related costs (transport, accommodation, and meals) for candidates attending interviews.

Applicants who applied using e-recruitment system website: https://erecruitment.limpopo.gov.za should not re-apply through manual or hand delivery since their applications on e-recruitment system will be considered. The closing date for applications using e-recruitment system remains the 07 March 2025.

The Department reserves the right not to make any appointment for the advertised posts.

CLOSING DATE

The closing date to allow manual or hand delivery applications for Departmental Circular No. 08 and 10 of 2025 is 14 March 2025 and applicants must quote the relevant reference number on the application.

MS. MASHAMBA MA

ACTING HEAD OF DEPARTMENT

2025/03/0b

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